

NUTLEY PUBLIC LIBRARY

FILMED MEDIA POLICY **AND RULES FOR BORROWERS**

The Nutley Free Public Library offers a large collection of filmed media including feature films, documentaries and television series for circulation to borrowers. Each selection is licensed for private home use only. Any other use or copying is strictly prohibited by law.

1. Each filmed media borrower must be 18 years old and a current registered Nutley Free Public Library borrower in good standing. A parent may grant permission to borrow filmed media to younger borrowers by signing the permission area of the borrower registration card.
2. Each filmed media borrower, or parent if the borrower is a minor child, has financial responsibility for loss or damage to the media borrowed on his/her card.
3. A maximum of two new items may be borrowed by one registered filmed media borrower at one time.
4. The fee for borrowing new filmed media is \$2.00 per item for two (2) days.
5. All filmed media borrowed must be returned to the circulation desk inside the Library on the next day that the Library is opened.
6. Filmed media may not be returned to the book drop. A fine of \$2.00 per item is charged for filmed media dropped into the book drop.
7. Videos must be returned fully rewound – failure to do so shall result in a \$1.00 fine. Videos cannot be immediately renewed nor can they be reserved.
8. The full replacement cost will be charged for filmed media damaged while charged out to the borrower.
9. The overdue fine for filmed media is \$2.00 per day.
10. The Library assumes no responsibility for any equipment damaged or alleged to be damaged by borrowed filmed media.

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